

THE UGLY



DUCKLING

FUNCTION PACK

PACKAGES

SMALL GATHERINGS - 10 TO 20 GUESTS

Our popular front bar space is best suited for groups of 10-20 guests in the evening from Wednesday to Sunday. With no minimum spend, guests can pay-as-they-go over the bar. Best suited for after-work gatherings, birthday drinks and casual celebrations.



AFTERNOON FUNCTIONS - UP TO 65 GUESTS

Not quite lunch or dinner, we can host your afternoon event exclusively in our venue with a pay-as-you-go option (minimum spend), or a tailored drinks package. If food is required, catering must be sourced by you from external caterers or you may do-it-yourself and bring-your-own catering.



EVENING PARTIES - UP TO 65 GUESTS

Our beautiful atrium accommodates bookings of up to 45 guests or you could go all out and book the entire venue (front bar and atrium) for a night your guests will never forget.





SMALL GATHERINGS

THE FRONT BAR - 10 TO 20 GUESTS

The front bar features two large bench tables allowing for up to 10 seated or up to 20 standing. It's perfect for after work gatherings, birthday drinks or casual celebrations. And you can pay-as-you-go over the bar with no minimum spend.

AVAILABILITY

Wed-Sat 5pm onwards

BOOKING DURATION

As part of your booking, you'll have use of the front bar tables for the booking duration. Bookings duration is 2.5hrs for bookings made from 4pm to 6pm and bookings from 7pm onwards will have the space until later in the evening or until your guests depart.

BOOKING DETAILS

As this is not a private space, we do not allow any decorations, speeches or presentation. Cakes are also not permitted to be brought in.

BEVERAGE OPTIONS

With close proximity to the bar guest can pay individually for drinks from the bar or set up tabs. our full cocktail and wine list is available to order from at bar prices. You can pre-order bulk cocktails for your guests from our function drinks menu if you like.

FOOD OPTIONS

A selection of antipasto style food is available from the bar menu including marinated olives, freshly sliced charcuterie and cheese platters. order can be placed on the night at the bar with no minimum spend. For more options see our canape menu selections.

AFTERNOON DRINKS

AFTERNOON DRINKS - UP TO 65 GUESTS

Perfect for when it's not quite lunch or dinner, our light-filled venue is the ultimate space for afternoon drinks that will impress and delight. Ideal for hens parties, birthdays, teas and showers. Enjoy the privacy and intimacy of our venue with your guests.

AVAILABILITY

The afternoon time slot is available each day from between 1pm - 6pm. Guests depart by 6.30pm.

VENUE HIRE

Sunday - Friday	\$350
Saturday	\$500

MINIMUM SPEND

Sunday - Friday	\$1,650
Saturday	\$1,700

The minimum spend is based on drinks-only for up to 4-hours with additional hours at \$150 per hour spend. Meet the minimum spend through our beverage options.

BEVERAGE OPTIONS

Choose between:

- A pay-as-you-go option, allowing your guests to order from our full cocktail, wine and drinks menu.
- A bar tab by you, select an amount to cover the costs for your guests.
- A per head all inclusive beverage package.

See the beverage options on next page for per head costs and pre-order cocktail option.

FOOD OPTIONS

You can add optional food from our canape & catering menu. Order canape platters from us or arrange external caterers for a grazing table. Alternatively you can bring your own catering and do-it-yourself.





EVENING PARTIES

THE ATRIUM - UP TO 45 GUESTS

The atrium is ideal for semi-private cocktail functions, and is available for exclusive hire. The space includes our beautiful indoor fiddle leaf fig plants and European designer furniture.

AVAILABILITY / HIRE

Sunday to Thursday 5pm - 1am

Friday to Saturday **Not Available**

MINIMUM SPEND - \$1,750

The atrium hire minimum spend is for up to four hours with additional hours at \$250 per hour spend. Meet the minimum spend through a beverage package, pay on consumption, bar tab ,or together with our canape menu options.

EXCLUSIVE VENUE HIRE - UP TO 70 GUESTS

The title says it all—you get exclusive hire of the entire venue. Making use of both the front bar and atrium, your guests will never forget your event at The Ugly Duckling.

AVAILABILITY / HIRE

Sunday to Thursday 5pm - 1am

Friday to Saturday **Quote on request**

MINIMUM SPEND - \$2,750

The exclusive venue hire minimum spend is for up to four hours with additional hours at \$250 per hour spend. Meet the minimum spend through a beverage package, pay on consumption, bar tab ,or together with our canape menu options.

Enquiries for exclusive use on Friday or Saturday night will be considered on a case by case basis.

CANAPES & CATERING

CANAPES

Native oysters, celery heart mignonette	6
Yarra Valley mushroom mini tartlet (v, gf)	6
Kingfish crudo, green tomato, saltbush	7
Smoked salmon, creme fraiche mini bagels	7
Pea & ricotta arancini (v)	6
Beef burgundy & mushroom pithivier	7
Spiced corn empanada, chimichurri (gf)	8
Rye, pastrami, sauerkraut mini reuben	8
Classic cheeseburger	12
Chicharron, pork & calamari cups, aioli (gf)	12
Fish and chips, tartare sauce	12

We can tailor a canape package to your requirements. Get in touch for details.

GRAZING TABLE CATERING

We allow external caterers to create glamorously styled grazing tables on-site for your special event. We have worked with and can recommend the following caterers;

- Ed Dixon Food Design
- FaraFeast
- Melbourne Grazing
- I Am Board
- Plentiful Catering and Grazed by Bec

We're happy to liaise with your caterer for setup & service.

DO-IT-YOUR-SELF

Got a knack for catering and food styling? Then feel free to cater your own event and bring your own food catering for the day.



BEVERAGE OPTIONS

BAR MENU

Our regular drinks menu is available during functions if you prefer a pay-as-you-go option or just a bar tab. All drinks will be priced at our regular menu prices.

BEVERAGE PACKAGE

2 hour duration \$60 per person

3 hour duration \$75 per person

4 hour duration \$95 per person

Includes Prosecco, rose, two white & red wines by the glass, Peroni on tap and non alcoholics.

ADD-ONS

Basic spirits \$12 per person

Champagne priced as per our regular menu

PRE-ORDER COCKTAILS

The perfect option for arrival drinks.

Espresso Martini

Vodka, coffee, coffee liquor, white cacao

Aperol Spritz

Aperol, prosecco, soda

Cosmopolitan

Vodka, triple sec, cranberry & lime juice

Negroni

Gin, Campari, vermouth

Southside

Gin, mint, lime juice

French 75

Gin, lemon, sparkling wine

Margarita

Tequila, lime, triple sec

Pre-order cocktail prices;

1 - 14 cocktails \$20 each

15 - 29 cocktails \$19 each

30 - 44 cocktails \$18 each

45 or more cocktails \$17 each

IMPORTANT INFORMATION

CONFIRMATION AND DEPOSIT

To confirm your booking, we require a \$750 non-refundable deposit, during December full min spend is required as deposit.

VENUE ACCESS AND PACK DOWN

We allow access for up to one hour prior to the event start time to set up catering / décor, and, 30 minutes after the event conclusion to pack down and remove personal items.

CATERING

The Ugly Duckling is not equipped with its own commercial kitchen. External catering is permitted and must be delivered prior to event and picked up at the conclusion of the event. No cooking equipment is permitted inside the venue.

GETTING THERE

There is a public car park at the rear of The Ugly Duckling (entry via Milton Place). There is also ticketed street parking on Swan Street, and surrounding areas. We're just a short walk (approximately five minutes) from East Richmond and Richmond Railway Stations.

MUSIC

We offer an in house sound system with Spotify so you can play your own playlists (only for private venue events) connected (no live music/DJs permitted) as per our liquor license conditions).

DECORATIONS

Your welcome to bring flowers, balloons and table decorations, we don't allow any wall decorations to be stuck up. All decorations must be removed at the conclusion of the event.



THE UGLY  DUCKLING

Please contact us with your reservation enquiry on bookings@theuglyduckling.com.au
238 Swan Street, Richmond Vic 3121

